

**NOR SASK**  
FOREST PRODUCTS LP  
PROUDLY OWNED BY THE MEADOW LAKE TRIBAL COUNCIL

## General Manager

***Internal job posting open to all Meadow Lake First Nations, operations and businesses.***

Location: Meadow Lake, SK

Posting End Date: Wednesday July 23, 2025, at 9:00 PM

Employment Contract: Permanent-Full Time

### **Responsibilities**

The General Manager is responsible for the operational and financial optimization of the NorSask Forest Products sawmill and ensuring that all financial and operational results are in alignment with annual and strategic forecasts. This senior management role is accountable for the overall operational and financial outcomes of the NorSask Forest Products sawmill.

### **General Requirements**

#### *Professional Behavior*

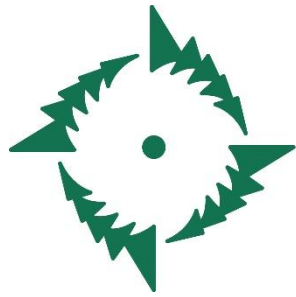
- Communicate effectively
- Focus on clients needs
- Foster teamwork
- Leadership, strong organization skills
- Make decisions and solve problems
- Strategic planning

#### *Technical*

- Plan, organize, direct, coordinate and control all mill activities (production, maintenance, quality, customer base, shipping, health and safety, human resources and environment
- Be expected to be available around the clock, 365 days / year to support the operations
- Demonstrate competency in mechanical / industrial operations solutions including mechanical, electrical, hydraulic and software / machinery interface programs
- Demonstrate analytical and critical thinking to create capital expenditure plans, operational improvement processes and effective maintenance plans for a large industrial business entity

#### *Business*

- Financial oversight; budgets, capital expenditure plans, sales and receivables
- Assist in the preparation of annual operating budgets and capital expenditure plans
- Manage approved budgets in order to attain planned performance indicators



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- Liaise with regulating authorities and ensure the company is compliant
- Ensure that operations conform to NorSask policies and procedures including safety, environmental

### **Preferred Qualifications**

#### *Education*

- Trade certification in a technical / mechanical / industrial discipline or extended experience / competence in the sawmill industry

#### *Professional Designation*

- A Red Seal-certified trades person (industrial mechanic, industrial millwright, industrial electrician, etc.) or equivalent experience.

#### *Experience, Knowledge, Skills and Abilities*

- 10+ years of 'on the floor' operational sawmill experience or associated forestry / industrial experience including supervisory / managerial experience
- Strong organizational skills, problem solving, interpersonal and communication skills
- Knowledge of unionized work environment.
- Proficiency in the use of computer programs for word processing, spreadsheets, e-mail and internet

To apply please send your cover letter and resume by email to Jenalee Blatz, Human Resources Manager, MLTC Industrial Investments LP at [jenalee.blatz@mltcii.com](mailto:jenalee.blatz@mltcii.com)

*NorSask Forest Product LP is especially committed to creating opportunities and removing employment barriers for qualified women, Indigenous persons, persons with disabilities and members of visible minorities.*